



An independently run pre-school for the children of Upton.

Upton Village Pre-school, Upton Heath C of E Primary school, Upton Lane, Upton, Chester, CH2 1ED

Upton Village Pre-school was founded over 40 years ago and was originally based in the URC church hall but in 2013 we relocated to Upton Heath C of E Primary school.

We are a Charitable Incorporated Organisation, managed by an Executive Committee of Trustees, made up from Staff, parents and interested community members.

Please let us know if you would like to become involved with Pre-school and join the committee and learn a little bit more about Pre-school. We meet once per half-term for a couple of hours in an informal setting such as the Wheatsheaf Pub, your interest and time would be much appreciated and will help ensure the smooth running of the Pre-school for your children.

Upton Village Pre-school believes that we, as practitioners, working with you as parents can be a strong partnership in keeping children safe and helping them to thrive during their early years. We believe that the most valuable thing we can give the children is our time so we ensure we have a high staff to child ratio above the statutory requirements.

We aim to help children progress and develop whilst following the Early Years Foundation Stage curriculum and the seven areas of learning contained within it.

We believe in helping to build a secure foundation for children's continuing education and helping them make a smooth transition into their school life. We believe in working in partnership with you as parents and carers together with the schools to provide continuity and a platform for a lifelong love of learning.

We provide a range of activities both child and adult led encouraging children to learn through play and to become independent, sociable and inquisitive individuals. This is supported by the child's keyworker who uses the child's own interests together with observations to plan for next steps and promote learning and development.

We have policies covering many subjects all designed to keep our children safe and promote learning.

Full details of the policies can be found on our website and we ask that you familiarise yourself with these.

We accept children from the term they turn 3, however, funding begins from the term **after** they turn 3. From this time all children are entitled to 15 hours of government funding. If you fulfil qualifying criteria you may be entitled to a further 15 hours' childcare which can be used between two settings. For more information go to:

[www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

We only accept a maximum of 15 hours funding for your child and this can be either the Universal 15 hours that all 3 and 4 year olds are entitled to, or the Extended 15 hours (if you meet the qualifying criteria). Please speak with Heather or Julie for further information.

In addition to funded places you are also able to pay for any extra hours. This is charged at a rate of £4.90 per hour for which you will be invoiced each term. Payments may be made by direct banking and we are registered with a number of schemes for nursery vouchers. If your company operates a scheme, we are happy to register to ensure you can use your Nursery Vouchers. We are also able to accept payments on a monthly basis by prior arrangement with Heather or Julie.

Our staff are qualified to a minimum of N.V.Q level 3 or equivalent, which is above the statutory requirement, as we believe this enables us to provide a higher level of care and education for your child.

**Manager:** Heather Evans, BA (Hons); Foundation Degree in Early Years Care and Education.

**Deputy Manager and SENCO:** Julie Charlton, Level 5 Childhood and Youth Professional Studies

**Lead Practitioner:** Jemma Williams, PGCE in Primary Education.

**Lead Practitioner:** Stacey Richards, Diploma in Early Years Care and Education.

We believe in equality for all children and have a designated Special Educational Needs Co-ordinator (SENCO) in place to ensure that our provision is made accessible, stimulating and rewarding for those children with a special educational need (SEN) and/or a disability.

Your child will be allocated a keyworker who will complete their Learning Journey

and plan for their next steps. They will meet with you twice a year to discuss your child's progress with you at our Parent Evenings.

However, you are always welcome to speak to members of staff at drop off or collection time to discuss your child's progress, or arrange an appointment for your convenience.

Opening times: Term time only

Monday - Friday 9.00am - 3.00pm offering 2.5, 3hr or full day sessions.

For more information and to download a waiting list application form please visit our website:

[www.uptonvillagepreschool.com](http://www.uptonvillagepreschool.com)

Email us at:

[uptonvillagepreschool@outlook.com](mailto:uptonvillagepreschool@outlook.com)

Telephone us on: 07474902826

Or pop in and visit us.